



Course Description

CJC4351 | Correctional Operations | 3.00 Credits

Focuses on challenges the correctional staff faces in their critical role in the day-to-day operations of a correctional facility.

Course competencies:

Competency 1: The student will describe the types of jobs available in a correctional institution by:

1. Defining the components of correctional staffing
2. Discussing the importance of specialization of correctional staff
3. Outlining primary prison staff positions and their functions
4. Comparing and contrasting the duties of a corrections officer and a law enforcement officer

Competency 2: The student will discuss the organization of prison by:

1. Comparing and contrasting closed and open systems
2. Defining the chain of command
3. Outlining the benefits of staff empowerment

Competency 3: the student will analyze the role of the warden by:

1. Defining the duties and responsibilities of the prison warden
2. Describing early eras of authoritarian style wardens
3. Describing the role and management style of modern wardens
4. Comparing and contrasting transactional and transformational leadership

Competency 4: The student will analyze organizational culture by:

1. Defining organizational culture within a prison
2. Discussing how wardens set and reinforce organizational culture within the institution
3. Researching and reviewing policies for correctional institutions

Competency 5: The student will discuss the role of a correctional officer in the institution by:

1. Describing the role of a correctional officer
2. Identifying and discussing the correctional officers. responsibility in maintaining constant supervision of inmates
3. Identifying and discussing the correctional officers. responsibility in implementing security in a prison
4. Comparing and contrasting male and female correctional officer characteristics

Competency 6: Competency the student will discuss the day-to-day challenges of a correctional officer by:

1. Outlining the routine of a correctional officer
2. Describing the risks and dangers of the job
3. Tracing external and internal sources of stress
4. Analyzing the importance of consistency on the job

Competency 7: The student will discuss inmate manipulation and compliance issues for correction officers by:

1. Identifying and describing inmate manipulation
2. Defining compliance for corrections
3. Identifying and describing the necessary skills for gaining compliance

Competency 8: The student will Identify and describe prison staff roles by:

1. Defining duties of security, uniformed, and professional staff
2. Analyzing the differences between management and rank and file

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Competency 9: The student will describe the prison culture for staff by:

1. Observing the daily routines, interactions, and power dynamics within the correctional facility to provide insights into the unique social environment
2. Interviewing both correctional officers and inmates to gain firsthand perspectives on the unwritten rules, hierarchies, and subcultures that shape the prison experience
3. Analyzing historical accounts, scholarly research, and personal narratives to contextualize the evolution of prison culture and its impact on staff-inmate relationships and institutional practices

Competency 10: The student will define the management and organizational culture by:

1. Examining the leadership styles, decision-making processes, and communication patterns prevalent within the organization, as these factors shape the overall work environment and employee experiences
2. Evaluating the values, beliefs, and behaviors that are encouraged, rewarded, or discouraged within the organization, as these elements reflect the underlying cultural norms and expectations
3. Analyzing the organizational structure, policies, and practices, as these formal systems often reflect and reinforce the cultural values and assumptions that guide the organization's operations
4. Comparing and contrasting the management culture to the staff and inmate cultures
5. Analyzing the effects of prison life on inmates

Competency 11: The student will discuss the history of female correctional officers in men's prisons by:

1. Outlining the history of women working in male prisons
2. Describing critical civil rights laws and the US Supreme Court
3. Analyzing occupational qualifications
4. Describing the challenges of a female corrections officer in a male prison

Learning outcomes:

- Solve problems using critical and creative thinking and scientific reasoning.
- Create strategies that can be used to fulfill personal, civic, and social responsibilities
- Demonstrate knowledge of ethical thinking and its application to issues in society